



सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
DEVELOPMENT COMMISSIONER
MINISTRY OF MICRO, SMALL & MEDIUM
ENTERPRISES

MSME TECHNOLOGY CENTRE



QUALIFICATION FILE – Standalone NOS

Fundamentals of SAP Business One

Horizontal/Generic Vertical/Specialization

Upskilling Dual/Flexi Qualification For ToT For ToA

General Multi-skill (MS) Cross Sectoral (CS) Future Skills

NCrF/NSQF Level: 5.5

Submitted By:

MSME TECHNOLOGY CENTRE

O/o DC MSME, Ministry of Micro, Small and Medium Enterprises, Govt. of India

A-Wing, 7th Floor, Nirman Bhawan, Maulana Azad Road,

New Delhi-110108

Contact No. +91-674-2654700,

Email- cttc@cttc.gov.in

Table of Contents

Section 1: Basic Details	3
Section 2: Training Related.....	5
Section 3: Assessment Related.....	5
Section 4: Evidence of the Need for the Standalone NOS.....	6
Section 5: Annexure & Supporting Documents Check List.....	6
Annexure: Evidence of Level	6
Annexure: Tools and Equipment (lab set-up).....	10
Annexure: Industry Validations Summary.....	10
Annexure: Training Details	11
Annexure: Blended Learning	11
Annexure: Standalone NOS- Performance Criteria details.....	Error! Bookmark not defined.
Annexure: Assessment Criteria	12
Annexure: Assessment Strategy.....	16
Annexure: Acronym and Glossary	16

NSQC APPROVED

Section 1: Basic Details

1.	NOS-Qualification Name	Fundamentals of SAP Business One																			
2.	Sector/s	IT-ITeS																			
3.	Type of Qualification <input type="checkbox"/> New <input type="checkbox"/> Revised	NQR Code & version of the existing /previous qualification: <i>(change to previous, once approved)</i>	Qualification Name of the existing/previous version: <i>(previous, once approved)</i>																		
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval.)</i>	NG-5.5-IT-02914-2024-V1-MSME & V-1	5. NCrF/NSQF Level:5.5																		
6.	Brief Description of the Standalone NOS	After completion of the course trainees will be able to manage, director of a small company and want to implement a new software solution to make your business processes more efficient. He/she can able to use different tool effectively run business processes.																			
7.	Eligibility Criteria for Entry for a Student/Trainee/Learner/Employee	<p>a. Entry Qualification & Relevant Experience:</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Relevant Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Completed 3rd year of 3-year/ 4-years UG</td> <td>NILL</td> </tr> <tr> <td>2</td> <td>Pursuing 3rd year of 3-year/ 4-years UG and continuing education</td> <td>NILL</td> </tr> <tr> <td>3</td> <td>Completed 12th grade with 1-years of NTC plus 1-year NAC plus 1-year CITS</td> <td>NILL</td> </tr> <tr> <td>4</td> <td>Previous relevant Qualification of NSQF Level 5</td> <td>1.5 year relevant experience</td> </tr> <tr> <td>5</td> <td>Previous relevant Qualification of NSQF Level 4.5</td> <td>3 years relevant experience</td> </tr> </tbody> </table> <p>b. Age :NA</p>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	Completed 3rd year of 3-year/ 4-years UG	NILL	2	Pursuing 3rd year of 3-year/ 4-years UG and continuing education	NILL	3	Completed 12th grade with 1-years of NTC plus 1-year NAC plus 1-year CITS	NILL	4	Previous relevant Qualification of NSQF Level 5	1.5 year relevant experience	5	Previous relevant Qualification of NSQF Level 4.5	3 years relevant experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)																			
1	Completed 3rd year of 3-year/ 4-years UG	NILL																			
2	Pursuing 3rd year of 3-year/ 4-years UG and continuing education	NILL																			
3	Completed 12th grade with 1-years of NTC plus 1-year NAC plus 1-year CITS	NILL																			
4	Previous relevant Qualification of NSQF Level 5	1.5 year relevant experience																			
5	Previous relevant Qualification of NSQF Level 4.5	3 years relevant experience																			
8.	Credits Assigned to this NOS-Qualification, Subject to Assessment <i>(as per National Credit Framework (NCrF))</i>	3	9. Common Cost Norm Category (I/II/III) <i>(wherever applicable): II</i>																		
10.	Any Licensing Requirements for Undertaking Training on This Qualification <i>(wherever applicable)</i>	YES, SAP Business One software LICENSING																			

Section 2: Training Related

1.	Trainer's Qualification and experience in relevant sector (in years) <i>(as per requirement and NCVET guidelines)</i>	The entry requirement for a trainer has to be at least one /two level higher (preferably level 5.5 and above) and a minimum of 2 years of industry or training experience in the relevant domain (with at least 50% of such experience as industry experience). This shall be ensured by the concerned AB while establishing the minimum entry requirements.
2.	Master Trainer's Qualification and experience in relevant sector (in years) <i>(as per requirement and NCVET guidelines)</i>	A master trainer is a person who is highly skilled and knowledgeable in a specific field and is responsible for developing trainers in those fields by imparting training and skills of higher order to such prospective trainers. Any certified trainer after 5 years of training experience (with preferably some industry experience) gets eligible to become a Master Trainer.
3.	Tools and Equipment Required for Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(If "Yes", details to be provided in Annexure)</i>

Section 3: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) <i>(as per requirement and NCVET guidelines)</i>	Degree / Diploma in the relevant discipline with minimum 3 years of experience in their professional fields (including minimum 2 years of relevant industry experience). Only certified assessors will be able to conduct assessments.
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per requirement and NCVET guidelines)</i>	Only certified proctors are engaged in the invigilation of assessment
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per requirement and NCVET guidelines)</i>	Degree / Diploma in the relevant discipline with minimum 5 years of experience in their professional fields (including minimum 3 years of relevant industry experience).
4.	Assessment Mode <i>(Specify the assessment mode)</i>	Mode: <input type="checkbox"/> Online Only <input type="checkbox"/> Offline Only <input checked="" type="checkbox"/> Blended
5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(details to be provided in Annexure-if it is different for Assessment)</i>

Section 4: Evidence of the Need for the Standalone NOS

As per the NCVET Guidelines for evidence of need, provide the required Annexure/Supporting documents.

1.	Government /Industry initiatives/ requirement (Yes/No): Yes
2.	Number of Industry validation provided: -
3.	Estimated number of people to be trained: 200

Section 5: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf Level/NSQF descriptors (Mandatory)	Annexure
2.	Annexure: Learning Outcomes and Assessment Criteria (Mandatory)	Annexure
3.	Annexure: Assessment Strategy (Mandatory)	Annexure
4.	Annexure: List of tools and equipment relevant for qualification (Mandatory – Except in case of online course)	Annexure
5.	Annexure: Blended Learning (Mandatory in case selected mode of delivery is “Blended Learning”)	NA
6.	Annexure: Acronym and Glossary (Optional)	NA

Annexure: Evidence of Level

NCrf/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrf/NSQF level descriptor	NCrf/NSQF Level
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<p>Professional Theoretical Knowledge/Process</p>	<ul style="list-style-type: none"> ● Functional associates refers to Systems, Applications, and Products in Data Processing. Some of the most common subjects covered in these courses include human resource software administration, database management, and business training. Obtaining SAP Business certification can be done on a stand-alone basis or as part of a degree program. 	<ul style="list-style-type: none"> ● Functional associates has been continuously adding onto its product offerings with new e-business applications ● web interfaces ● tools for supply chain management ● customer relationship management and much more ● Sap business systems comprise various fully integrated modules covering almost every aspect of business management. 	<p>5.5</p>
<p>Professional and Technical Skills/ Expertise/ Professional Knowledge</p>	<ul style="list-style-type: none"> ● Associates have knowledge on – ● Sales Process, Procurement Process, CRM, Inventory Management, production Process, MRP, Resource Management and service Process using SAP Business One. 	<ul style="list-style-type: none"> ● Functional associates is a globally recognized business platform today in various functional fields including ● Financial Accounting and Controlling (FICO) ● Production Planning (PP) ● Purchase Planning (PP) ● The demand for SAP BUSINESS ONE expertise is increasing in both production facilities are managerial workplaces, with companies coming up with a wide spectrum of SAP BUSINESS ONE facilitated modules. 	<p>5.5</p>
<p>Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill</p>			
<p>Broad Learning Outcomes/Core Skill</p>	<p>Functional associates understands how to :</p> <ul style="list-style-type: none"> ● Overview of Financial Accounting ● Setting Up Financial Accounting 	<ul style="list-style-type: none"> ● ERP certified professionals are subsequently higher paid than those without a certification. ● ERP consultants begin with a significantly higher pay scale than those without a certification. 	

- Performing Daily Procedures
- Maintaining Records
- Period-End Procedures
- Incoming and Outgoing Payments
- Cost Accounting
- Budgeting
- Cash flow
- Inquiries and Reports
- How Master Data Is Used in SAP Business One
- The Master Data Creation and Management Process
- Setting Up Predefined Values and Defaults for Master Data
- Creating Business Partner Master Data
- Creating Item Master Data
- Overview of Sales-A/R Process
- Getting Started
- Taking It Step by Step
- Building One Document from Another
- Processing Groups of Documents
- Accounting and Inventory Impact
- Sales Checklist

- The average salary also depends upon a lot of other factors including their level of experience, educational background, employer type and the industry they are applying in.

- Overview of Purchasing-A/P Process
- Getting Started: Common Structure and Key Data
- Taking It Step by Step
- Building One Document from Another
- Accounting and Inventory Impact
- Purchasing Checklist • Material Requirements Planning Defined
- Preparing for an MRP Run
- Using the Wizard to Execute an MRP Run
- MRP Checklist
- Getting Started with Sales Opportunities
- Managing Sales Opportunities in SAP Business One
- Managing Sales Opportunities in Microsoft Outlook
- Reporting on Sales Opportunities
- Campaign Management
- Getting started
- Equipment Card
- Creating Service Calls
- Mobile Application
- Service Reports

	<ul style="list-style-type: none"> ● Inventory Valuation Methods ● Warehouse Setup ● Cycle Count and Inventory Tracking ● Pick and Pack ● Pricing ● Bill of Materials ● Resources ● Production Orders ● Project Management in SAP Business One ● Reports 		
<p>Responsibility</p>	<p>Functional associates follows instructions from superior and works with close supervision. Taking personal responsibility for own actions and for the quality and accuracy of the work.</p>	<p>Functional associates perform his job under close supervision. But have responsibility on his own trade work with limited range.</p> <p>(Ref NSQF descriptor level chart: “Under close supervision. Some responsibility for own work with defined limit”.)</p>	

Annexure: Tools and Equipment (lab set-up)

List of Tools and Equipment

Batch Size: 20

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Computers with Internet Connected	As per version requirement	1 Unit Per Trainee
2.	SAP Business One with ERP Bharat Lic./Lic.	As per version requirement	1 Lic Per Trainee

Classroom Aids:

The aids required to conduct sessions in the classroom are:

1. White Boards Marker / Chalk, Dusters etc.
2. PC with necessary software
3. Projectors

Annexure: Industry Validations Summary

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
01	SAP	Nitin Paranjape				nitin.paranjape@sap.com	
02	SAP	Neelesh Bhide	Program Manager		70451 36122	neelesh.bhide@sap.com	

Annexure: Training Details

Training Projections:

Year	Estimated Training # of Total Candidates		Estimated training # of Women		Estimated training # of People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2024-2025	90	150	15	30	0	0
2025-2026	120	180	20	50	0	0
2026-2027	150	200	25	60	0	0

Data to be provided year-wise for next 3 years.

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the NOS	List Recommended Tools – for all Selected Components	Offline: Online Ratio
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1	<input type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge	Books/ e-books, Presentations, Reference Material , Audio / Video Modules with 2D and 3D animation Self-Learning Videos /Broadcasts /Mobile Learning /Curated Digital content	0:100
2	<input type="checkbox"/> Imparting Soft Skills, Life Skills and Employability Skills /Mentorship to Learners	Self-Learning Videos , Broadcasts, Mobile Learning , Curated Digital content	0:100
3	<input type="checkbox"/> Showing Practical Demonstrations to the learners	Various Furnaces, Hardness testing Machines, Testing Equipment, Video Content , E-Resource library	0:100
4	<input type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	Lathe Machines, Milling Machines, Drilling machine, Grinding Machines, Measuring, instruments, Hand Tools , Drafter	0:100
5	<input type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice	Online Question Bank, Mobile Quick test app, MCQ based tests, Practical Test on Machines	0:100
6	<input type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations	Assessment engine for Essays, Up-loadable file examinations, Mock test sessions	0:100
7	<input type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Candidate Training	Live Project on conventional machines and Fitting machine, Measuring Instruments at concern Industry/ Institution.	0:100

Annexure: Assessment Criteria

Detailed PC-wise assessment criteria and assessment marks for the NOS are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
NOS / Module: Introduction to SAP BUSINESS ONE MSME/FCELF/01	PC1 Prerequisites: Familiarity with basic business concepts and operations is beneficial but not mandatory. Basic computer literacy is required.	5	5	-	-
	PC2 Target Audience: This course is designed for individuals who are interested in learning about SAP Business One, including business owners, managers, IT professionals, and consultants.				
	PC3 Introductions: At the beginning of the course, participants will have the opportunity to introduce themselves and share their background and expectations.				

	<p>PC4 Goals & Objectives: The main goal of this course is to provide an overview of SAP Business One, its features, and its benefits. By the end of the course, participants should have a basic understanding of the software and its potential applications.</p> <p>PC5 Scenario: Throughout the course, participants will be presented with real-world scenarios and case studies to help them understand how SAP Business One can be implemented and used in different business environments.</p>				
<p>NOS /Module: Purchasing A/P MSME/FCELF/02</p>	<p>PC 1. The procurement process in SAP Business One involves the acquisition of goods and services from external vendors.</p> <p>PC 2. The process begins with the creation of purchase requisitions, where users identify the need for specific items or services.</p> <p>PC 3. Purchase requisitions are then converted into purchase orders, which serve as formal requests to vendors for the supply of goods or services.</p> <p>PC 4. SAP Business One enables users to maintain a centralized vendor master data, which includes details about the vendors, such as contact information, payment terms, and pricing agreements.</p> <p>PC 5. The system allows users to compare and evaluate different vendors based on criteria such as price, quality, and delivery time.</p> <p>PC 6. Once a purchase order is created, it can be sent to the vendor electronically, either through email or electronic data interchange (EDI).</p> <p>PC 7. The system provides real-time visibility into the status of purchase orders, allowing users to track and monitor the progress of their orders.</p> <p>PC 8. Upon delivery of the goods or services, users can record the receipt and perform quality checks if necessary.</p> <p>PC 9. The system also facilitates the process of matching the purchase order with the vendor invoice, ensuring accurate and timely payment to vendors.</p> <p>PC 10. SAP Business One provides comprehensive reporting and analytics capabilities, allowing users to generate insights on purchasing trends, vendor performance, and cost analysis.</p>	<p>15</p>	<p>15</p>	<p>-</p>	<p>-</p>

<p>NOS /Module: Sales Process</p> <p>NOS /Module Code: MSME/FCELF/03</p>	<p>PC 1. A sales organization is an organizational unit in SAP Business One that is responsible for selling products or services. It can be assigned to one or more divisions</p> <p>PC 2. A division is a product line or grouping of services or materials. Each product is assigned to one division. Divisions can be mapped to various organizational units, such as sales areas</p>	<p>15</p>	<p>15</p>		
<p>NOS /Module: CRM</p> <p>MSME/ FCELF /04</p>	<p>PC 1. SAP Business One offers a unique CRM capability that helps businesses efficiently handle customer relationships.</p> <p>PC 2. The CRM functionality in SAP Business One allows users to manage customer and lead data through a simple user interface.</p> <p>PC 3. Users can create and maintain customer-centric data, including name, email address, contact information, and tax information.</p> <p>PC 4. The CRM module in SAP Business One enables businesses to track and manage interactions with customers, including sales activities, customer service requests, and marketing campaigns.</p> <p>PC 5. With the CRM functionality, businesses can improve customer relationships and enhance overall business success.</p> <p>PC 6. SAP Business One provides comprehensive reporting and analytics capabilities for CRM, allowing users to gain insights into customer behavior, sales performance, and marketing effectiveness.</p> <p>PC 7. The CRM module in SAP Business One is designed to help businesses streamline their customer relationship management processes and drive growth.</p>	<p>15</p>	<p>15</p>	<p>-</p>	<p>-</p>
<p>NOS /Module: Inventory Process</p> <p>NOS /Module Code: MSME/FCELF/05</p>	<p>PC 1. SAP Business One allows users to choose between different inventory valuation methods, such as moving average, FIFO, batch, or standard costings</p> <p>PC 2. The system provides tools to set up and configure warehouses, including defining primary inventory accounts and managing item cost per warehouse</p> <p>PC 3. SAP Business One enables real-time tracking of inventory data, including inbound and outbound shipments, stock status, item movement history, and quantity at each warehouse</p>	<p>10</p>	<p>10</p>		
<p>NOS /Module:</p>	<p>PC 1. In SAP Business One, bin locations are used to efficiently manage warehouses and inventory processes.</p>	<p>10</p>	<p>10</p>	<p>-</p>	<p>-</p>

<p>Bin Locations</p> <p>MSME/ FCELF /04</p>	<p>PC 2. A bin location is the smallest unit of storage space in a warehouse where goods are stored.</p> <p>PC 3. The bin location solution in SAP Business One allows for the subdivision of warehouse space into areas, rows, shelves, and bins.</p> <p>PC 4. Each area is divided into rows (1 to 30), and each row is divided into shelves (A to Z)</p> <p>PC 5. Bin locations help optimize warehouse storage and improve inventory management.</p> <p>PC 6. SAP Business One supports up to 4 warehouse sublevels, allowing for detailed tracking and organization of inventory.</p> <p>PC 7. Users can create and maintain bin locations in SAP Business One , specifying the code, name, and location of each bin location</p> <p>PC 8. Bin locations can be used to store specific items, and users can allocate quantities to different bin locations if needed</p> <p>PC 9. The system provides visibility into bin locations, allowing users to locate products faster and easier in the warehouse</p> <p>PC 10. Bin locations can be set as default for each warehouse, streamlining the picking and packing process.</p> <p>PC 11. SAP Business One offers best-practice functionality for bin locations, helping businesses optimize their warehouse operations</p>				
<p>NOS / Module:</p> <p>Production Process</p> <p>FCELF MSME/ES/07</p>	<p>PC 1. The production process in SAP Business One starts with creating a Production Order, which is the main document that records the progress of the production process for each item produced</p> <p>PC 2. Before work can begin, the Production Order status must be changed from planned to Released</p> <p>PC 3. The Production Order collects the costs of production and tracks the completion of the production process</p> <p>PC 4. SAP Business One allows for the management of the entire production process, including planning and defining daily capacity for resources</p> <p>PC 5. By monitoring capacity, businesses can optimize the production plan and avoid bottlenecks</p>	<p>10</p>	<p>10</p>	<p>-</p>	<p>-</p>

	<p>PC 6. Components used in the production process can be released to the shop floor, depending on the issuing process</p> <p>PC 7. SAP Business One offers comprehensive functionality for managing the production process, including the ability to add on certified manufacturing apps for extended functionality</p> <p>PC 8. The production process in SAP Business One can be further enhanced with the use of production versions, run schedules, line balancing, rate routings, and sequencing</p> <p>PC 9. The system also supports quality management tools that can be used during the production process and for goods receipt</p>				
<p>NOS /Module: Financial Setup</p> <p>NOS /Module Code: MSME/FCELF/08</p>	<p>PC 1. Learn how to record sales and purchasing transactions in SAP Business One.</p> <p>PC 2. Understand the impact of sales and purchasing transactions on financial statements.</p> <p>PC 3. Analyze case studies to apply accounting principles to real-world scenarios.</p> <p>PC 4. Learn how to record sales and purchasing transactions in SAP Business One.</p> <p>PC 5. Understand the impact of sales and purchasing transactions on financial statements.</p> <p>PC 6. Analyze case studies to apply accounting principles to real-world scenarios.</p>	10	10		
	Total Marks	100	100		-

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

1. Assessment System Overview:

- Batches are assigned to the MSME NSQF Assessment Agency via email for the assessment.
- MSME NSQF Assessment Agency sends the assessment confirmation to respective TC.

- MSME NSQF Assessment Agency deploys the certified Assessor for executing the assessment at respective TC via online / offline mode.
- MSME NSQF Assessment Agency & respective TC Internal Assessment cell monitors the assessment process & records.

2. Testing Environment:

- MSME NSQF Assessment Agency confirms the Assessment location, date and time
- For number of candidates more than 30 separate assessors are assigned for the assessment.
- MSME NSQF Assessment Agency & respective assessor confirms that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Each TC Submits the Question Bank for the individual subject Theory & Practice separately, submits to MSME NSQF Assessment Agency and it is verified by the MSME NSQF Assessment Agency Committee members.
- Questions are mapped to the specified assessment criteria
- All the assessors & Trainers are well qualified & trained to carry out the specified task.

4. Types of evidence or evidence-gathering protocol:

- Online Link is send by MSME NSQF Assessment Agency to respective TC & Assessor. Reporting of the assessor from assessment location is verified by the MSME NSQF Assessment Agency through the online Meeting Link. Students are also required to join for the online link for verification by the MSME NSQF Assessment Agency.
- Assessment Photographs are shared with the MSME NSQF Assessment Agency & are also with the respective TC.

5. Method of verification or validation:

- Online Link is send by MSME NSQF Assessment Agency to respective TC & Assessor. Reporting of the assessor from assessment location is verified by the MSME NSQF Assessment Agency through the online Meeting Link. Students are also required to join for the online link for verification by the MSME NSQF Assessment Agency.

6. Method for assessment documentation, archiving, and access:

- The Assessment records are shared with MSME NSQF Assessment Agency & also stored at respective TC.
- Assessor fills the assessment report and shares with the MSME NSQF Assessment Agency.

On the Job Training:

- Each module will be assessed separately.

- The candidate must score 60% marks to successfully complete the OJT.
- Learner will be assessed on the basis of OJT report followed by Viva
- Assessment will ensure that the Learner is able to:
 - ✓ Effective engagement with the customers / Subordinates and team
 - ✓ Understand the working of various tools and equipment
 - ✓ Understand the working environment of the industry

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.